

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT

BOARD OF HEALTH MEETING AGENDA

Wednesday, July 22, 2026, – 2:00 p.m.

Leelanau County Government Center

8527 E. Government Center – Upper-Level Community Meeting Room

Suttons Bay, MI 49682

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 318 307 213#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting from June 24, 2026.

Approval of the Agenda

Public Comment Period

1. Health Officer Update – Dan Thorell

2. Personnel and Finance Committee Report-Personnel and Finance Committee

- o Accounts Payable – Action

- o June Financials – Action

3. Staff Reports

- o Medical Director – Dr. Joshua Meyerson

- o Personal Health – Michelle Klein

- o Environmental Health Director – Eric Johnston

- o Administrative- Shelley Jablon

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- July 22, 2026 1:00 pm

Leelanau County Government Center – Upper-Level Community Meeting Room or

Electronically via conference call:

(213) 282-9788 and enter Conference ID: 318 307 213#

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BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT

BOARD OF HEALTH MEETING

Wednesday, June 24, 2026 2:00 p.m.

Benzie Community Resource Center -- Ingemar Johansson Conference Room

6051 Frankfort Hwy.

Benzonia, MI 49616

Chairperson Gwenne Allgaier called the meeting to order at 2:02 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners

Dr. David Quimby – Leelanau County Member at Large

Dr. Mark Kuiper – Benzie County Member at Large

Gwenne Allgaier – Leelanau County Board of Commissioners

Mark Walter – Leelanau County Board of Commissioners-came at 2:06 p.m.

Members Excused:

Len Mathieu – Benzie County Board of Commissioners

Members Unexcused: none

Staff Present:

Dan Thorell – Health Officer

Dr. Joshua Meyerson – Medical Director

Shelley Jablon – Director of Administrative Services

Michelle Klein - Director of Personal Health

Eric Johnston – Director of Environmental Health

Staff Excused: None

Guest Present: None

Pledge of Allegiance

Approval of the April 22, 2026, Regular Board of Health Meeting Minutes:

Motion By: Sauer to approve the April 22, 2026, BOH meeting minutes.

Seconded By: Kuiper

Voice Vote: 4 yeas 0 nay 1 excused Motion carried

Approval of the Agenda:

Motion By: Sauer to approve the agenda as presented.

Seconded By: Kuiper

Voice Vote: 4 yeas 0 nay 1 excused Motion carried

Public Comment: None

Health Officer Update- Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details.

Accounts Payable

Motion By: Sauer to approve accounts payable and pay the bills in the amount of \$267,495.84.

Seconded By: Walter

Roll Call Vote: Sauer- yeas, Quimby- yeas, Allgaier – yeas, Kuiper – yeas, Walter-yeas

5 yeas 0 nay 1 excused Motion carried

April Financial Statements

Motion By: Sauer to accept the financial statements as presented.

Seconded By: Walter

Roll Call Vote: Quimby- yea, Kuiper – yea, Allgaier – yea, Sauer – yea, Walter- yea

5 yeas 0 nay 1 excused Motion carried

May Financial Statements

Motion By: Walter to accept the financial statements as presented.

Seconded By: Quimby

Roll Call Vote: Quimby- yea, Kuiper – yea, Allgaier – yea, Sauer – yea, Walter- yea

5 yeas 0 nay 1 excused Motion carried

Local Appropriations Request for FY27

Motion By: Sauer moved to approve the recommendation of Health Department administration to request a 3% increase in local appropriations from Benzie and Leelanau Counties for Fiscal Year 2027.

Seconded By: Quimby

Roll Call Vote: Quimby- yea, Kuiper – yea, Allgaier – yea, Sauer – yea, Walter- yea

5 yeas 0 nay 1 excused Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed before the meeting. Please refer to it for details.

Personal Health – Michelle Klein

A report was distributed before the meeting. Please refer to it for details.

Environmental Health – Eric Johnston

A report was distributed prior the meeting. Please refer to it for details.

Administrative – Shelley Jablon

A report was distributed prior to the meeting. Please refer to it for details.

Public Comment – None

Board Comments – None

Adjourn

Motion By: Allgaier to adjourn the BOH meeting at 3:39 p.m.

Voice Vote: 5 yeas 0 nay 1 excused Motion carried

Gwenne Allgaier, Chair

Sanna Johnson, Recording Secretary

To: Benzie-Leelanau District Health Department Board of Health Members

From: Daniel Thorell, MS, RS, Health Officer

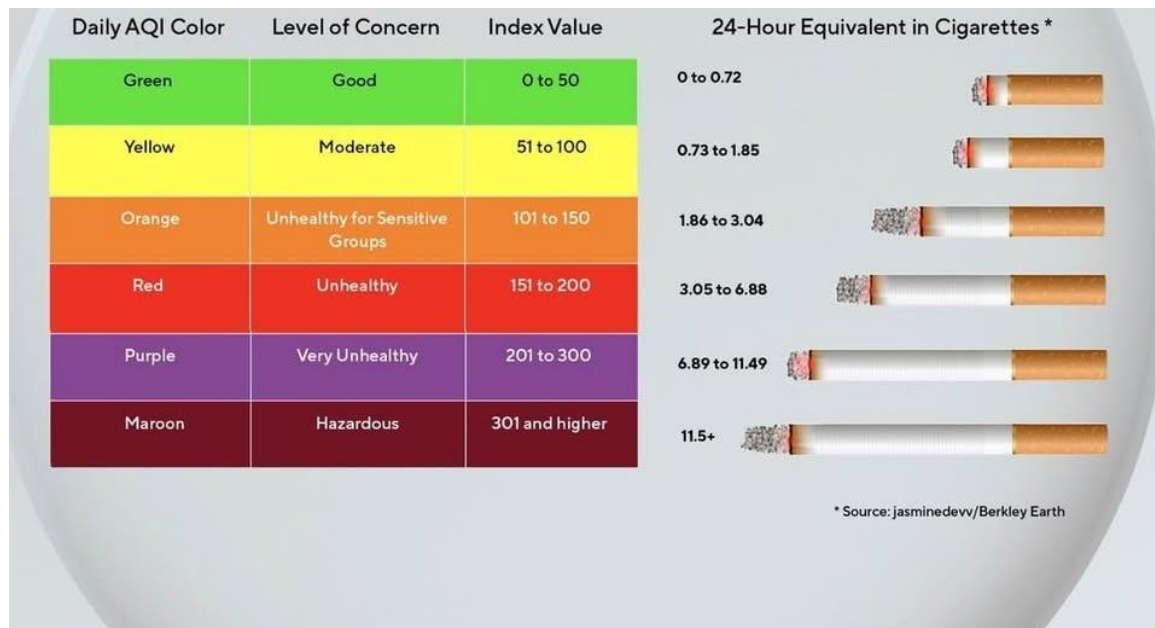
Date: July 22, 2026

Subject: July Board of Health Report

Air Quality due to Canadian wildfire smoke

Smoke from large wildfires burning in northern Ontario and western Canada has significantly affected air quality across Michigan, including Benzie and Leelanau Counties. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) issued a statewide Air Quality Alert beginning July 15 due to elevated fine particulate matter (PM2.5) from wildfire smoke, with the potential for a multi-day event.

Northern Lower Michigan has experienced periods of moderate to hazardous air quality, with smoke concentrations fluctuating as wind patterns change. The graphic below equates the air quality index to 24-hour equivalent in Cigarettes. At times, Benzie and Leelanau Counties were almost double the index value of 301.



Health Impacts

Wildfire smoke contains microscopic particulate matter (PM2.5) capable of penetrating deep into the lungs and entering the bloodstream.

Individuals at greatest risk include:

- Children and infants
- Adults age 65 and older
- Pregnant individuals
- People with asthma, COPD, or other chronic lung disease
- Individuals with cardiovascular disease
- Outdoor workers and those participating in strenuous outdoor activities

Common symptoms include:

- Eye, nose, and throat irritation
- Coughing or wheezing
- Shortness of breath
- Chest tightness
- Fatigue or headache

During periods of higher concentrations of PM2.5, even healthy adults may experience respiratory irritation and decreased exercise tolerance.

After the air quality events of June/July 2024, the Michigan Syndromic Surveillance System was used to determine any respiratory illness trends. For 1 to 3 days after the worst air quality levels, emergency room visits in our region increased significantly.

Public Health Recommendations

The Benzie-Leelanau District Health Department recommends residents:

- Monitor local air quality using AirNow.gov before spending extended time outdoors.
- Reduce or postpone strenuous outdoor exercise when air quality reaches the Unhealthy for Sensitive Groups (Orange AQI) category or higher.
- Keep windows and doors closed when smoke levels are elevated.
- Operate central air conditioning on recirculation when possible.
- Consider using portable HEPA air cleaners indoors.
- Individuals with asthma or COPD should have medications readily available and follow their healthcare provider's action plan.
- Seek medical attention for persistent shortness of breath, chest pain, or worsening respiratory symptoms.

Local Public Health Response

BLDHD staff are:

- Monitoring EGLE, National Weather Service, and EPA AirNow forecasts daily.
- Sharing health advisories and alerts through agency communication channels.
- Coordinating with County Emergency Management and healthcare partners as needed.
- Providing public education regarding protective measures during poor air quality events.
- Providing N-95 masks to the public at our office locations while supplies last

Outlook

Forecast models indicate that smoke concentrations will continue to fluctuate over the next several days depending on wind direction and additional wildfire activity in Canada. Air quality may improve temporarily before additional smoke plumes move into Michigan. Residents should continue monitoring daily forecasts until the statewide advisory is lifted.

Statewide Cyclospora Outbreak

The Michigan Department of Health and Human Services (MDHHS), in collaboration with the Centers for Disease Control and Prevention (CDC) and the U.S. Food and Drug Administration (FDA), continues to investigate a statewide outbreak of cyclospora, a foodborne parasite that causes prolonged gastrointestinal illness. The outbreak has become the largest ever reported in Michigan, with more than 2,600 confirmed cases and 44 hospitalizations as of mid-July. No deaths have been reported. There have been only a few cases reported in Benzie and Leelanau Counties. Most of the cases had a history of travel downstate where clusters of outbreaks are occurring.

Preliminary epidemiologic evidence suggests that leafy greens, including lettuce and salad greens, may be the source of exposure; however, investigators have not yet identified a specific product, grower, or supplier. The investigation remains ongoing. There has been a strong association between confirmed cases and eating at a national fast-food chain.

Cyclosporiasis typically causes watery diarrhea, abdominal cramping, bloating, nausea, fatigue, and loss of appetite, with symptoms generally developing about one week after exposure. Without treatment, illness may persist for weeks or recur. The infection is treated with prescription antibiotics and is not spread directly from person to person.

Public Health Actions

- Continue surveillance and prompt reporting of suspected and confirmed cases.
- Educate the public on food safety practices, including thoroughly washing fresh produce and seeking medical care for prolonged diarrheal illness.
- Coordinate with MDHHS and healthcare providers to support case investigation and identify potential exposure sources.

Staff will continue monitoring the outbreak and provide updates to the Board as additional information becomes available.

Director of Personal Health Director Search

Interviews for Director of Personal Health were conducted on July 14th. At the time of writing this report, the successful candidate has not been selected. More information will be shared at the Board of Health meeting on July 22nd.

ACCOUNTS PAYABLE TOTALS

(July 2026)

BOH Meeting

07/01/2026.....\$133,279.55

07/15/2026.....\$10,739.44

07/15/2026.....\$76,001.95

TOTAL \$220,020.94

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00909 - JUN MANUAL AP

10100 - Honor Bank Checking

From 6/30/2026 Through 7/1/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
6/30/2026	6/30/2026	M070126JUN001	Synchrony Bank/Amazon.com	1QGY-DVRD-7YFG	JUN MANUAL AP		430.91	Check
6/30/2026	6/30/2026	M070126JUN002	Synchrony Bank/Amazon.com	1QDV-TPQN-LGKY	JUN MANUAL AP		43.56	Check
6/30/2026	6/30/2026	M070126JUN003	DTE Energy	06122026DTE	JUN MANUAL AP		68.68	Check
6/30/2026	6/30/2026	M070126JUN004	Synchrony Bank/Amazon.com	1FGP-7R3K-WFP4	JUN MANUAL AP		61.94	Check
6/30/2026	6/30/2026	M070126JUN005	Synchrony Bank/Amazon.com	11CH-GWCY-QQM3	JUN MANUAL AP		295.75	Check
6/30/2026	6/30/2026	M070126JUN006	Cardmember Service	06152026DT	JUN MANUAL AP		2,741.95	Check
6/30/2026	6/30/2026	M070126JUN007	Lincoln Financial	06182026LFG	JUN MANUAL AP		4,270.73	Check
6/30/2026	6/30/2026	M070126JUN008	Cardmember Service	06152026SJ	JUN MANUAL AP		4,538.47	Check
6/30/2026	6/30/2026	M070126JUN009	Aflac	353846	JUN MANUAL AP		1,483.64	Check
7/1/2026	7/1/2026	47659	AMERISOURCEBERGEN	3255149827	HAVRIX ADULT & QUADRACEL PFS		2,161.98	Check
7/1/2026	7/1/2026	47660	BCN	261600042538	HEALTH INSURANCE		59,504.19	Check
7/1/2026	7/1/2026	47661	Delta Dental	RIS0007084051	DENTAL INSURANCE		3,836.56	Check
7/1/2026	7/1/2026	47662	Dunscombe and Sons Tree Service	0626046	REMOVED BRUSH FROM DRAINFIELD		2,000.00	Check
7/1/2026	7/1/2026		Dunscombe and Sons Tree Service	0626047	REMOVED BRUSH FROM CRYSTAL LAKE CLINIC DRAINFIELD		2,000.00	Check
7/1/2026	7/1/2026	47663	Great Lakes Water Quality Laboratory, Inc.	B24-233	WATER TEST FOR B24-233		55.00	Check
7/1/2026	7/1/2026		Great Lakes Water Quality Laboratory, Inc.	B25-023	WATER TEST FOR B25-023		55.00	Check
7/1/2026	7/1/2026		Great Lakes Water Quality Laboratory, Inc.	L26-127	WATER TEST FOR L26-127		55.00	Check
7/1/2026	7/1/2026	47664	Greg Skiver	06082026GS	REFUND AS HOOKING UP TO CITY SEWER SO ONLY NEED WELL PERMIT		240.00	Check
7/1/2026	7/1/2026	47665	Jeffrey & Jenet Clements	06122026JJC	REFUND FOR NOT NEEDING ATS PERMIT/JUST TANK ONLY		842.00	Check
7/1/2026	7/1/2026	47666	John E. Green Company	222616	PTAC UNIT NOT WORKING IN OFFICE 129		449.00	Check

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00909 - MISC AP JUN

10100 - Honor Bank Checking

From 6/30/2026 Through 7/1/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
7/1/2026	7/1/2026	47667	Leelanau County	06182026LC	MAINTENANCE COST FOR JULY LEELANAU EH		2,650.00	Check
7/1/2026	7/1/2026	47668	Leelanau Montessori	06182026LMS	JULY RENT FOR LEELANAU PERSONAL HEALTH		6,500.00	Check
7/1/2026	7/1/2026	47669	State of Michigan - Unemployment Insurance Agency	06192029UIA	2ND QUARTER EMPLOYER'S TAX PAYMENT		630.91	Check
7/1/2026	7/1/2026	47670	Sinclair Broadcast Group	382239	LEELANAU & BENZIE MOOG MEDIA CAMPAIGN		3,200.00	Check
7/1/2026	7/1/2026	47671	Stacey Sanchez	06182026SS	REFUND AS PAID TWICE FOR A FOOD LICENSE		245.00	Check
7/1/2026	7/1/2026	47672	Steven Cass	06252026SC	REFUND AS CUSTOMER OVERCHARGED/ON MUNICIPAL WATER		147.00	Check
7/1/2026	7/1/2026	47673	Traverse Bay Sunrise Rotary Foundation	06232026RC	FUNDING REQUEST FOR BORN TO READ		2,325.00	Check
7/1/2026	7/1/2026	ACH070126JUN01	Applied Innovation	3197075	COPIERS/PRINTERS		435.84	Voucher
7/1/2026	7/1/2026	ACH070126JUN02	Autumn Jurek	011	IBCLC HOME VISIT, TRAVEL TIME, PHONE CONSULT & MILEAGE /MAY		261.28	Voucher
7/1/2026	7/1/2026	ACH070126JUN03	Mark Kuiper	042226MK	PER DIEM & MILEAGE FOR APRIL BOH MEETING		53.12	Voucher
7/1/2026	7/1/2026	ACH070126JUN04	Mark Kuiper	062426MK	PER DIEM & MILEAGE FOR JUNE BOH MEETING		53.12	Voucher
7/1/2026	7/1/2026	ACH070126JUN05	Hannah Grinage	062926HG	REIMBURSEMENT FOR STREET FAIR FOOD,TSHIRTS,STICK...		1,281.75	Voucher
7/1/2026	7/1/2026	ACH070126JUN06	HemoCue America/Radiometer America	3510855	HEMOTROL DUO CONTROL LOW/HIGH LEVEL		554.92	Voucher
7/1/2026	7/1/2026	ACH070126JUN07	NHF Sub Benzie-Leelanau	06182026NHF	LOAN PMT FOR BCRC		4,885.00	Voucher
7/1/2026	7/1/2026	ACH070126JUN08	Northern Michigan Janitorial Services	3647	CLEANING SERVICES FOR JUNE		6,820.00	Voucher

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00909 - MISC AP JUN

10100 - Honor Bank Checking

From 6/30/2026 Through 7/1/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
7/1/2026	7/1/2026	ACH070126JUN09	Nugent Hardware	062526NUG	ROUND PT SHOVEL & TANK LID TOOLS		175.87	Voucher
7/1/2026	7/1/2026	ACH070126JUN10	Patagonia Health Inc.	14673	PERSONAL HEALTH SOFTWARE PROGRAM		4,707.26	Voucher
7/1/2026	7/1/2026	ACH070126JUN11	RHC Consulting, Theresa Ramsey MBR	763	RURAL DATA GRANT		545.49	Voucher
7/1/2026	7/1/2026	ACH070126JUN12	Wyant Computer Services	36320	LENOVE THINKPAD,DOCKING STATION & WARRANTY		2,855.18	Voucher
7/1/2026	7/1/2026	ACH070126JUN13	Wyant Computer Services	36335	COMPUTER MAINTENANCE, SUBSCRIPTIONS & LICENSING		9,818.45	Voucher
Report Total							133,279.55	

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00913 - JUN MANUAL AP

10100 - Honor Bank Checking

From 6/30/2026 Through 7/15/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
6/30/2026	6/30/2026	M071526JUN001	Wex Bank	063026WB	JUN MANUAL AP		(50.00)	Check
6/30/2026	6/30/2026		Wex Bank	113551535	JUN MANUAL AP		51.68	Check
6/30/2026	6/30/2026	M071526JUN002	Synchrony Bank/Amazon.com	1MMQ-WD3D-GW91	JUN MANUAL AP		121.00	Check
6/30/2026	6/30/2026	M071526JUN003	Verizon Wireless	6147591211	JUN MANUAL AP		1,156.21	Check
6/30/2026	6/30/2026	M071526JUN004	Consumers Energy	07012026CE	JUN MANUAL AP		3,438.24	Check
7/15/2026	7/15/2026	47674	Benjamin J Roush	04012025BR	REFUND FOR OVERPAYMENT		7.20	Check
7/15/2026	7/15/2026	47675	Bunek's Hardware	07062026BH	TRAILER HITCH PIN		7.99	Check
7/15/2026	7/15/2026	47676	RVINO-Timberline	030123CW	REFUND		21.10	Check
7/15/2026	7/15/2026	47677	Control Solutions, Inc.	DSINV-033336	10FT USB SMART TEMP PROBE		113.56	Check
7/15/2026	7/15/2026	47678	Dolly Parton's Imagination Library GTR	6.90	JUNE 2026 BOOKS		1,233.61	Check
7/15/2026	7/15/2026	47679	Great Lakes Water Quality Laboratory, Inc.	B23-077	WATER TESTING FOR B23-077		55.00	Check
7/15/2026	7/15/2026		Great Lakes Water Quality Laboratory, Inc.	L25-222	WATER TESTING FOR L25-222		55.00	Check
7/15/2026	7/15/2026		Great Lakes Water Quality Laboratory, Inc.	L26-148	WATER TESTING FOR L26-148		55.00	Check
7/15/2026	7/15/2026	47680	Helen Walker	06112026HW	REFUND SEPTIC EVAL DUE TO CONNECTING TO SEWER SYSTEM		221.00	Check
7/15/2026	7/15/2026	47681	Jason Stuart	5678	LAWN DAMAGE REPAIR, SHRUB LANDSCAPING LAWN MAINTENANCE		1,035.00	Check
7/15/2026	7/15/2026	47682	Republic Services #239	0239-004016161	GARGABE/RECYCLING SERVICE		219.69	Check
7/15/2026	7/15/2026	47683	Sander Scott	06192026SS	REFUND FOR OVERPAYMENT ON SEWAGE PERMIT		95.00	Check
7/15/2026	7/15/2026	47684	The Standard	070126TS	VISION INSURANCE		573.60	Check
7/15/2026	7/15/2026	ACH071526JUN01	Autumn Jurek	013	IBCLC HOME VISIT, PHONE CONSULT, MILEAGE		203.78	Voucher
7/15/2026	7/15/2026	ACH071526JUN02	Hospital Network Healthcare	107264	MEDICAL WASTE PICKUP FOR BENZIE		193.74	Voucher
7/15/2026	7/15/2026	ACH071526JUN03	Integrity Business Solutions	2761012-0	5 CASES COPY PAPER FOR LEELANAU EH		182.45	Voucher

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00913 - MISC AP JUN

10100 - Honor Bank Checking

From 6/30/2026 Through 7/15/2026

<u>Effective Date</u>	<u>Document Date</u>	<u>Check Number</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Invoice Description</u>	<u>RU Code</u>	<u>Check Amount</u>	<u>Payment Type</u>
7/15/2026	7/15/2026	ACH071526JUN04	Solutions For You, LLC	HA-5H83H52	CLEANING SERVICES FOR JUNE		1,300.00	Voucher
7/15/2026	7/15/2026	ACH071526JUN05	Valley City Linen	06302026VCL	RUG CLEANING SVC		449.59	Voucher
Report Total							10,739.44	

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00914 - MISC AP JUL

10100 - Honor Bank Checking

From 7/15/2026 Through 7/15/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
7/15/2026	7/15/2026	47685	Boone Construction	071326BC	REISSUSING CK FROM 4/12/24 FOR INCORRECT APPLICATION SENT IN		255.00	Check
7/15/2026	7/15/2026	47686	BCN	261880034556	HEALTHCARE		55,318.24	Check
7/15/2026	7/15/2026	47687	John E. Green Company	223004	SPRING MAINTENANCE ON FURNACES & AC		1,740.00	Check
7/15/2026	7/15/2026	47688	Jon Zickert	07012026	OVERPAYMENT/DUPLI... FROM 7/27/23		275.00	Check
7/15/2026	7/15/2026	47689	Linguistica International	70620	TRANSLATION SERVICES/SPANISH		2.69	Check
7/15/2026	7/15/2026	ACH071526JUL01	Health Department of Northwest Michigan	6726	MEDICAL DIRECTOR JULY 2026		5,293.93	Voucher
7/15/2026	7/15/2026	ACH071526JUL02	SOS Analytical	262445	WATER TESTING FOR EVALS & WELLS		6,270.00	Voucher
7/15/2026	7/15/2026	ACH071526JUL03	Maggie Sprattmoran	2440	REFLECTIVE CONSULTATION FOR MIHP & ECD		600.00	Voucher
7/15/2026	7/15/2026	M071526JUL001	MERS Retirement	00180920-1	JUL MANUAL AP		3,857.00	Check
7/15/2026	7/15/2026	M071526JUL002	Charter Communicaitons	5280501070126	JUL MANUAL AP		900.00	Check
7/15/2026	7/15/2026	M071526JUL003	Charter Communicaitons	5281601070126	JUL MANUAL AP		50.93	Check
7/15/2026	7/15/2026	M071526JUL004	Charter Communicaitons	5311401070126	JUL MANUAL AP		188.33	Check
7/15/2026	7/15/2026	M071526JUL005	Charter Communicaitons	5281701070126	JUL MANUAL AP		241.83	Check
7/15/2026	7/15/2026	M071526JUL006	Charter Communicaitons	5311501070126	JUL MANUAL AP		685.00	Check
7/15/2026	7/15/2026	M071526JUL007	TKS Security	36095	JUL MANUAL AP		324.00	Check
Report Total							76,001.95	

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Food License Refunds	(245.00)	0.00	0.00%
Sewage Permit Refund	(4,540.00)	0.00	0.00%
Private Pay Clinic Fees	3,346.53	119,000.00	2.81%
Clinic Fees-Private Insurance	118,884.38	179,470.00	66.24%
Well Permit Refund	(1,548.00)	0.00	0.00%
Revenue-Campground Trailer Parks	6,968.95	6,757.00	103.13%
Revenue-Food Licenses	117,908.50	125,000.00	94.32%
Revenue-Sewage Permits	123,438.00	198,000.00	62.34%
Revenue-Well Permits	66,659.00	115,000.00	57.96%
Tattoo/Body Art Fees	197.00	0.00	0.00%
Revenue-Land Evals/Site Surveys	30,530.00	55,000.00	55.50%
Revenue-Mortgage Evaluation	152,311.00	215,000.00	70.84%
Radon Testing	165.00	100.00	165.00%
Donations	0.01	0.00	0.00%
Land Evaluations - Refund	(3,360.00)	0.00	0.00%
Mortgage Eval Refund	(1,989.00)	0.00	0.00%
Total Fees & Collections	608,726.37	1,013,327.00	60.07%
Medicaid/Medicare Revenue			
Medicaid Clinic Fees	140,677.42	176,793.00	79.57%
Clinic Fees - Medicare	194,900.98	385,683.00	50.53%
Managed Health Care Plan	95,804.16	126,300.00	75.85%
WIC Blood Lead Tests	333.96	0.00	0.00%
Total Medicaid/Medicare Revenue	431,716.52	688,776.00	62.68%
Cost Based Reimbursement			
Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Total Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Federal Financial Participation			
Federal Financial Participation	69,950.29	158,667.00	44.08%
Total Federal Financial Participation	69,950.29	158,667.00	44.09%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	56,412.02	0.00	0.00%
MDHHS - CPBC Categorical Grant	972,463.00	1,455,165.00	66.82%
Total State Funding (MDHHS-CPBC)	1,028,875.02	1,455,165.00	70.71%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	611,755.00	594,649.00	102.87%
Total ESLPHS - DEQ & MDHHS	611,755.00	594,649.00	102.88%
DEQ Type II Grant			
MDEQ Type II Grant	136,521.72	173,798.00	78.55%
Total DEQ Type II Grant	136,521.72	173,798.00	78.55%
Other State Fees/Funding			
MDHHS Lic Facilities	2,023.00	3,958.00	51.11%
Swimming Pools	4,365.41	6,582.00	66.32%
Septage Licensing	0.00	5,703.00	0.00%
Other State Funding	97,446.00	255,585.00	38.12%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Non-CPBC Funding/Grants	2,987.48	12,000.00	24.89%
Total Other State Fees/Funding	117,268.84	318,828.00	36.78%
Local Grants			
Other Local Grants	223,214.95	373,339.00	59.78%
Northern Michigan Health Consortium	125,889.19	0.00	0.00%
Michigan Center for Rural Health	54,941.33	50,176.00	109.49%
Michigan Health Endowment Foundation	164,148.99	105,871.00	155.04%
Leelanau Early Childhood	407,539.39	801,162.00	50.86%
Healthy Futures Grant	12,868.79	10,384.00	123.92%
Total Local Grants	988,602.64	1,340,932.00	73.73%
Reimbursement Funds/Charge for Service			
Food Courses	1,952.00	7,500.00	26.02%
Reimbursed Revenues	91,722.29	2,631.00	3,486.21%
Total Reimbursement Funds/Charge for Service	93,674.29	10,131.00	924.63%
Rents Collected			
Rents Collected	213,306.80	261,192.00	81.66%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Rents Collected	213,306.80	261,192.00	81.67%
Interest			
Interest	40,609.84	72,000.00	56.40%
Total Interest	40,609.84	72,000.00	56.40%
Local Funds			
Local Funds Distributive	462,213.00	996,629.00	46.37%
Local In-Kind	0.00	140,000.00	0.00%
Total Local Funds	462,213.00	1,136,629.00	40.67%
Total Revenues	5,363,878.78	7,480,828.00	71.70%
Expenditures			
Salaries & Wages			
Salaries	2,794,051.14	3,875,456.00	72.09%
Insurance Payout	41,739.97	0.00	0.00%
Earnings			
Total Salaries & Wages	2,835,791.11	3,875,456.00	73.17%
Fringe Benefits			
FICA	204,353.56	286,292.00	71.37%
Medical Insurance	420,885.37	679,251.00	61.96%
Employer-HSA	70,876.61	0.00	0.00%
Life Insurance	3,212.75	5,583.00	57.54%
Unemployment	12,064.94	12,585.00	95.86%
Compensation			
Retirement	312,817.63	391,868.00	79.82%
Workers Compensation	7,459.00	15,739.00	47.39%
Physicals	472.00	200.00	236.00%
Dental Insurance	36,137.00	58,771.00	61.48%
Disability Insurance	26,807.81	40,725.00	65.82%
Vision Insurance	5,319.18	7,396.00	71.91%
Total Fringe Benefits	1,100,405.85	1,498,410.00	73.44%
Agency Operating Expenses			
Advertising	4,251.69	2,200.00	193.25%
Membership & Dues	7,221.86	6,294.00	114.74%
Bank Fees	15.00	0.00	0.00%
Grant Expenses	44.16	0.00	0.00%
Total Agency Operating	11,532.71	8,494.00	135.77%
Expenses			
Supplies & Materials			
Printing	6,522.29	7,832.00	83.27%
Postage	2,155.19	8,352.00	25.80%
Office Supplies	3,380.34	9,107.00	37.11%
Janitorial Supplies	2,859.18	5,787.00	49.40%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Water Tests	27,069.62	44,200.00	61.24%
Food License Fees	2,735.00	9,000.00	30.38%
Temporary Campground Fees	510.00	700.00	72.85%
Program Supplies	50,153.13	104,318.00	48.07%
Other Supplies	15,696.23	17,400.00	90.20%
Fuel Purchases	186.24	1,400.00	13.30%
Clinic Supplies	123,775.01	514,901.00	24.03%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Total Supplies & Materials	245,489.18	757,997.00	32.39%
Technology Services/Subscriptions			
Licensing Fees	248.00	0.00	0.00%
Computer Maintenance	68,100.00	92,100.00	73.94%
Subscriptions	2,216.33	500.00	443.26%
Annual Computer Subscriptions/Licensing	93,546.61	128,468.00	72.81%
Total Technology Services/Subscriptions	164,110.94	221,068.00	74.24%
Equipment Rental/Maintenance			
Equipment Maintenance & Repairs	660.52	0.00	0.00%
Equipment	10,808.00	11,000.00	98.25%
Vehicle Maintenance and Repairs	1,049.02	0.00	0.00%
Equipment Rental	1,443.42	3,900.00	37.01%
Total Equipment Rental/Maintenance	13,960.96	14,900.00	93.70%
Medical Operating Expenses			
Medical Waste Disposal	855.54	500.00	171.10%
Health Services	17.67	0.00	0.00%
Total Medical Operating Expenses	873.21	500.00	174.64%
General Liability Insurance			
Insurance	34,507.53	50,000.00	69.01%
Total General Liability Insurance	34,507.53	50,000.00	69.02%
Consultant Services			
Consultant Services-Audit	7,700.00	8,000.00	96.25%
Consultant Services-Legal	725.00	6,775.00	10.70%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Other Consultant Services	1,636.47	2,500.00	65.45%
Total Consultant Services	10,061.47	17,275.00	58.24%
Contractual Services			
Medical Director	47,485.35	72,000.00	65.95%
Per Diem	320.00	0.00	0.00%
Other Contractual	14,609.84	208,595.00	7.00%
Website Maintenance	360.00	1,000.00	36.00%
Total Contractual Services	62,775.19	281,595.00	22.29%
Communications			
Telephone	8,064.96	10,344.00	77.96%
Cell Phone	13,909.44	26,700.00	52.09%
Data Line	9,519.33	19,977.00	47.65%
Total Communications	31,493.73	57,021.00	55.23%
Travel & Training			
Mileage	93,247.48	144,110.00	64.70%
Meals/Lodging	8,275.19	14,434.00	57.33%
Training & Education	8,502.00	35,250.00	24.11%
Total Travel & Training	110,024.67	193,794.00	56.77%
Space Costs			
Space-Electric	29,167.44	45,000.00	64.81%
Space-Gas	1,435.34	2,500.00	57.41%
Janitorial Services	82,958.67	101,100.00	82.05%
Snow Removal	13,485.00	12,000.00	112.37%
Loan Payments	43,965.00	61,000.00	72.07%
Space-Distributed Costs	23,850.00	117,614.00	20.27%
Space-Grounds & Building Maintenance	47,360.71	67,000.00	70.68%
BLDHD Rent	121,319.44	76,032.00	159.56%
Total Space Costs	363,541.60	482,246.00	75.39%
Building Costs			
Capital Outlay Local	0.00	13,794.00	0.00%
Total Building Costs	0.00	13,794.00	0.00%
Distributed Costs - Administrative			
Administration O/H	0.00	(1.00)	0.00%
Total Distributed Costs - Administrative	0.00	(1.00)	0.00%
Distributive Costs - PH Program & Support			
PH Administration	0.00	17,050.00	0.00%
EH Administration	0.00	3.00	0.00%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Distributive Costs - PH Program & Support	<u>0.00</u>	<u>17,053.00</u>	<u>0.00%</u>
Total Expenditures	<u>4,984,568.15</u>	<u>7,489,602.00</u>	<u>66.55%</u>
Net Revenues/(Expenditures)	<u>379,310.63</u>	<u>(8,774.00)</u>	<u>(4,323.12)%</u>

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Food License Refunds	(245.00)	0.00	0.00%
Sewage Permit Refund	(4,540.00)	0.00	0.00%
Well Permit Refund	(1,548.00)	0.00	0.00%
Revenue-Campground Trailer Parks	6,968.95	6,757.00	103.13%
Revenue-Food Licenses	117,908.50	125,000.00	94.32%
Revenue-Sewage Permits	123,438.00	198,000.00	62.34%
Revenue-Well Permits	66,659.00	115,000.00	57.96%
Tattoo/Body Art Fees	197.00	0.00	0.00%
Revenue-Land Evals/Site Surveys	30,530.00	55,000.00	55.50%
Revenue-Mortgage Evaluation	152,311.00	215,000.00	70.84%
Radon Testing	165.00	100.00	165.00%
Land Evaluations - Refund	(3,360.00)	0.00	0.00%
Mortgage Eval Refund	(1,989.00)	0.00	0.00%
Total Fees & Collections	486,495.45	714,857.00	68.05%
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	49,439.05	0.00	0.00%
Total State Funding (MDHHS-CPBC)	49,439.05	0.00	0.00%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	418,531.00	558,042.00	74.99%
Total ESLPHS - DEQ & MDHHS	418,531.00	558,042.00	75.00%
DEQ Type II Grant			
MDEQ Type II Grant	136,521.72	173,798.00	78.55%
Total DEQ Type II Grant	136,521.72	173,798.00	78.55%
Other State Fees/Funding			
MDHHS Lic Facilities	2,023.00	3,958.00	51.11%
Swimming Pools	4,365.41	6,582.00	66.32%
Septage Licensing	0.00	5,703.00	0.00%
Other State Funding	97,446.00	97,446.00	100.00%
Total Other State Fees/Funding	103,834.41	113,689.00	91.33%
Reimbursement Funds/Charge for Service			
Food Courses	1,952.00	7,500.00	26.02%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Reimbursed Revenues	193.58	0.00	0.00%
Total Reimbursement Funds/Charge for Service	2,145.58	7,500.00	28.61%
Local Funds			
Local Funds Distributive	61,101.00	304,328.00	20.07%
Total Local Funds	61,101.00	304,328.00	20.08%
Total Revenues	1,258,068.21	1,872,214.00	67.20%
Expenditures			
Salaries & Wages			
Salaries	760,515.53	1,012,478.00	75.11%
Insurance Payout Earnings	10,885.28	0.00	0.00%
Total Salaries & Wages	771,400.81	1,012,478.00	76.19%
Fringe Benefits			
FICA	56,398.29	74,918.00	75.28%
Medical Insurance	116,601.73	175,187.00	66.55%
Employer-HSA	16,368.90	0.00	0.00%
Life Insurance	916.09	1,461.00	62.70%
Unemployment Compensation	3,265.20	3,294.00	99.12%
Retirement	84,961.29	102,545.00	82.85%
Workers Compensation	1,970.91	4,163.00	47.34%
Physicals	186.00	0.00	0.00%
Dental Insurance	9,313.49	15,381.00	60.55%
Disability Insurance	7,466.82	10,656.00	70.07%
Vision Insurance	1,399.66	1,936.00	72.29%
Total Fringe Benefits	298,848.38	389,541.00	76.72%
Agency Operating Expenses			
Advertising	511.23	0.00	0.00%
Membership & Dues	30.00	30.00	100.00%
Total Agency Operating Expenses	541.23	30.00	1,804.10%
Supplies & Materials			
Printing	604.78	400.00	151.19%
Postage	812.99	1,910.00	42.56%
Office Supplies	609.29	3,387.00	17.98%
Janitorial Supplies	25.50	0.00	0.00%
Water Tests	25,755.00	41,700.00	61.76%
Food License Fees	2,735.00	9,000.00	30.38%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Temporary Campground Fees	510.00	700.00	72.85%
Program Supplies	1,951.01	9,400.00	20.75%
Other Supplies	1,261.28	5,800.00	21.74%
Fuel Purchases	68.64	1,200.00	5.72%
Total Supplies & Materials	34,333.49	73,497.00	46.71%
Technology Services/Subscriptions			
Computer Maintenance	16,331.35	24,800.00	65.85%
Annual Computer Subscriptions/Licensing	22,843.69	43,200.00	52.87%
Total Technology Services/Subscriptions	39,175.04	68,000.00	57.61%
Equipment Rental/Maintenance			
Vehicle Maintenance and Repairs	1,045.02	0.00	0.00%
Equipment Rental	545.04	0.00	0.00%
Total Equipment Rental/Maintenance	1,590.06	0.00	0.00%
Consultant Services			
Consultant Services-Legal	725.00	1,775.00	40.84%
Total Consultant Services	725.00	1,775.00	40.85%
Contractual Services			
Medical Director	14,245.62	18,500.00	77.00%
Total Contractual Services	14,245.62	18,500.00	77.00%
Communications			
Telephone	1,896.93	2,493.00	76.09%
Cell Phone	1,800.00	4,320.00	41.66%
Data Line	3,172.25	5,098.00	62.22%
Total Communications	6,869.18	11,911.00	57.67%
Travel & Training			
Mileage	47,353.45	70,505.00	67.16%
Meals/Lodging	276.06	0.00	0.00%
Training & Education	475.00	0.00	0.00%
Total Travel & Training	48,104.51	70,505.00	68.23%
Space Costs			
Space-Distributed Costs	45,490.23	82,973.00	54.82%
Total Space Costs	45,490.23	82,973.00	54.83%
Distributed Costs - Administrative			

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Administration O/H	82,364.12	143,004.00	57.59%
Total Distributed Costs - Administrative	82,364.12	143,004.00	57.60%
Distributive Costs - PH Program & Support			
EH Administration	0.00	3.00	0.00%
Total Distributive Costs - PH Program & Support	0.00	3.00	0.00%
Total Expenditures	1,343,687.67	1,872,217.00	71.77%
Net Revenues/(Expenditures)	(85,619.46)	(3.00)	2,853,982.03%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Private Pay Clinic Fees	3,346.53	119,000.00	2.81%
Clinic Fees-Private Insurance	118,884.38	179,470.00	66.24%
Total Fees & Collections	122,230.91	298,470.00	40.95%
Medicaid/Medicare Revenue			
Medicaid Clinic Fees	140,677.42	176,793.00	79.57%
Clinic Fees - Medicare	194,900.98	385,683.00	50.53%
Managed Health Care Plan	95,804.16	126,300.00	75.85%
WIC Blood Lead Tests	333.96	0.00	0.00%
Total Medicaid/Medicare Revenue	431,716.52	688,776.00	62.68%
Cost Based Reimbursement			
Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Total Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Federal Financial Participation			
Federal Financial Participation	69,950.29	158,667.00	44.08%
Total Federal Financial Participation	69,950.29	158,667.00	44.09%
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	6,972.97	0.00	0.00%
MDHHS - CPBC Categorical Grant	972,463.00	1,455,165.00	66.82%
Total State Funding (MDHHS-CPBC)	979,435.97	1,455,165.00	67.31%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	193,224.00	36,607.00	527.83%
Total ESLPHS - DEQ & MDHHS	193,224.00	36,607.00	527.83%
Other State Fees/Funding			
Other State Funding	0.00	158,139.00	0.00%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Non-CPBC Funding/Grants	2,987.48	12,000.00	24.89%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Other State Fees/Funding	13,434.43	205,139.00	6.55%
Local Grants			
Other Local Grants	223,214.95	373,339.00	59.78%
Northern Michigan Health Consortium	125,889.19	0.00	0.00%
Michigan Center for Rural Health	54,941.33	50,176.00	109.49%
Michigan Health Endowment Foundation	164,148.99	105,871.00	155.04%
Leelanau Early Childhood Healthy Futures Grant	407,539.39	801,162.00	50.86%
	12,868.79	10,384.00	123.92%
Total Local Grants	988,602.64	1,340,932.00	73.73%
Reimbursement Funds/Charge for Service			
Reimbursed Revenues	74,917.23	0.00	0.00%
Total Reimbursement Funds/Charge for Service	74,917.23	0.00	0.00%
Local Funds			
Local Funds Distributive	401,112.00	692,301.00	57.93%
Local In-Kind	0.00	140,000.00	0.00%
Total Local Funds	401,112.00	832,301.00	48.19%
Total Revenues	3,835,282.44	5,272,791.00	72.74%
Expenditures			
Salaries & Wages			
Salaries	1,847,318.97	2,508,006.00	73.65%
Insurance Payout Earnings	29,198.38	0.00	0.00%
Total Salaries & Wages	1,876,517.35	2,508,006.00	74.82%
Fringe Benefits			
FICA	134,666.40	185,174.00	72.72%
Medical Insurance	279,974.85	496,897.00	56.34%
Employer-HSA	50,240.43	0.00	0.00%
Life Insurance	2,059.55	3,611.00	57.03%
Unemployment Compensation	8,104.92	8,139.00	99.58%
Retirement	206,970.20	253,457.00	81.65%
Workers Compensation	5,033.10	10,120.00	49.73%
Physicals	286.00	0.00	0.00%
Dental Insurance	24,368.14	38,012.00	64.10%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Disability Insurance	17,548.03	26,342.00	66.61%
Vision Insurance	3,568.73	4,783.00	74.61%
Total Fringe Benefits	732,820.35	1,026,535.00	71.39%
Agency Operating Expenses			
Advertising	3,740.46	700.00	534.35%
Membership & Dues	3,172.86	1,264.00	251.01%
Grant Expenses	44.16	0.00	0.00%
Total Agency Operating Expenses	6,957.48	1,964.00	354.25%
Supplies & Materials			
Printing	2,371.42	3,932.00	60.31%
Postage	1,354.10	3,442.00	39.34%
Office Supplies	1,007.12	1,550.00	64.97%
Program Supplies	48,202.12	85,918.00	56.10%
Other Supplies	10,571.83	3,700.00	285.72%
Fuel Purchases	51.68	0.00	0.00%
Clinic Supplies	123,775.01	514,901.00	24.03%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Total Supplies & Materials	197,780.23	648,443.00	30.50%
Technology Services/Subscriptions			
Licensing Fees	248.00	0.00	0.00%
Computer Maintenance	46,436.02	59,500.00	78.04%
Subscriptions	1,097.33	0.00	0.00%
Annual Computer Subscriptions/Licensing	59,015.90	68,380.00	86.30%
Total Technology Services/Subscriptions	106,797.25	127,880.00	83.51%
Equipment Rental/Maintenance			
Vehicle Maintenance and Repairs	4.00	0.00	0.00%
Total Equipment Rental/Maintenance	4.00	0.00	0.00%
Medical Operating Expenses			
Medical Waste Disposal	855.54	500.00	171.10%
Health Services	17.67	0.00	0.00%
Total Medical Operating Expenses	873.21	500.00	174.64%
Consultant Services			

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Other Consultant Services	18.84	0.00	0.00%
Total Consultant Services	18.84	0.00	0.00%
Contractual Services			
Medical Director	33,239.73	53,500.00	62.13%
Other Contractual	11,398.77	208,595.00	5.46%
Total Contractual Services	44,638.50	262,095.00	17.03%
Communications			
Telephone	5,230.94	5,997.00	87.22%
Cell Phone	12,109.44	22,380.00	54.10%
Data Line	5,943.28	13,287.00	44.73%
Total Communications	23,283.66	41,664.00	55.88%
Travel & Training			
Mileage	43,168.57	68,500.00	63.01%
Meals/Lodging	7,350.08	13,684.00	53.71%
Training & Education	7,798.00	35,250.00	22.12%
Total Travel & Training	58,316.65	117,434.00	49.66%
Space Costs			
Janitorial Services	557.08	0.00	0.00%
Space-Distributed Costs	122,979.22	176,401.00	69.71%
BLDHD Rent	600.00	0.00	0.00%
Total Space Costs	124,136.30	176,401.00	70.37%
Distributed Costs - Administrative			
Administration O/H	198,964.90	355,719.00	55.93%
Total Distributed Costs - Administrative	198,964.90	355,719.00	55.93%
Distributive Costs - PH Program & Support			
PH Administration	0.00	17,050.00	0.00%
Total Distributive Costs - PH Program & Support	0.00	17,050.00	0.00%
Total Expenditures	3,371,108.72	5,283,691.00	63.80%
Net Revenues/(Expenditures)	464,173.72	(10,900.00)	(4,258.47)%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Reimbursement			
Funds/Charge for Service			
Reimbursed Revenues	2,419.90	2,131.00	113.55%
Total Reimbursement	2,419.90	2,131.00	113.56%
Funds/Charge for Service			
Rents Collected			
Rents Collected	213,306.80	261,192.00	81.66%
Total Rents Collected	213,306.80	261,192.00	81.67%
Total Revenues	215,726.70	263,323.00	81.92%
Expenditures			
Salaries & Wages			
Salaries	7,128.37	11,259.00	63.31%
Insurance Payout	73.00	0.00	0.00%
Earnings			
Total Salaries & Wages	7,201.37	11,259.00	63.96%
Fringe Benefits			
FICA	517.64	767.00	67.48%
Medical Insurance	843.49	562.00	150.08%
Employer-HSA	137.54	0.00	0.00%
Life Insurance	7.14	15.00	47.60%
Unemployment	21.43	34.00	63.02%
Compensation			
Retirement	776.45	1,055.00	73.59%
Workers Compensation	17.05	43.00	39.65%
Dental Insurance	94.95	157.00	60.47%
Disability Insurance	63.98	109.00	58.69%
Vision Insurance	13.20	20.00	66.00%
Total Fringe Benefits	2,492.87	2,762.00	90.26%
Supplies & Materials			
Office Supplies	257.47	100.00	257.47%
Janitorial Supplies	2,833.68	5,787.00	48.96%
Water Tests	1,314.62	2,500.00	52.58%
Other Supplies	522.69	4,900.00	10.66%
Total Supplies & Materials	4,928.46	13,287.00	37.09%
Technology			
Services/Subscriptions			
Computer Maintenance	0.00	800.00	0.00%
Annual Computer	432.00	900.00	48.00%
Subscriptions/Licensing			

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Technology Services/Subscriptions	432.00	1,700.00	25.41%
Equipment Rental/Maintenance			
Equipment Maintenance & Repairs	660.52	0.00	0.00%
Equipment	10,808.00	11,000.00	98.25%
Total Equipment Rental/Maintenance	11,468.52	11,000.00	104.26%
General Liability Insurance			
Insurance	3,450.78	5,000.00	69.01%
Total General Liability Insurance	3,450.78	5,000.00	69.02%
Consultant Services			
Other Consultant Services	81.88	0.00	0.00%
Total Consultant Services	81.88	0.00	0.00%
Contractual Services			
Other Contractual	3,211.07	0.00	0.00%
Total Contractual Services	3,211.07	0.00	0.00%
Communications			
Telephone	497.30	1,102.00	45.12%
Data Line	12.12	53.00	22.86%
Total Communications	509.42	1,155.00	44.11%
Travel & Training			
Mileage	17.29	105.00	16.46%
Total Travel & Training	17.29	105.00	16.47%
Space Costs			
Space-Electric	29,167.44	45,000.00	64.81%
Space-Gas	1,435.34	2,500.00	57.41%
Janitorial Services	82,401.59	101,100.00	81.50%
Snow Removal	13,485.00	12,000.00	112.37%
Loan Payments	43,965.00	61,000.00	72.07%
Space-Distributed Costs	(157,349.51)	(162,086.00)	97.07%
Space-Grounds & Building Maintenance	47,360.71	67,000.00	70.68%
BLDHD Rent	120,719.44	76,032.00	158.77%
Total Space Costs	181,185.01	202,546.00	89.45%
Building Costs			
Capital Outlay Local	0.00	13,794.00	0.00%
Total Building Costs	0.00	13,794.00	0.00%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2025 Through 6/30/2026

	Current Period Actual	Total Budget	% of Budget Spent
Distributed Costs - Administrative			
Administration O/H	748.03	1,466.00	51.02%
Total Distributed Costs - Administrative	748.03	1,466.00	51.03%
Total Expenditures	215,726.70	264,074.00	81.69%
Net Revenues/(Expenditures)	0.00	(751.00)	0.00%

Date: June 19, 2026

To: Board of Health

From: Joshua Meyerson, Medical Director

Re: Swimmer's Itch

Cercarial dermatitis, also known as "swimmer's itch," is an uncomfortable rash caused by microscopic parasites found in freshwater lakes and can be found worldwide. When the parasite's larvae enter human skin, they cannot survive and soon die, but this triggers an allergic reaction. Symptoms such as burning, itchy red pimples or small blisters typically appear 12-24 hours and may last over a week or longer. Not everyone reacts to swimmer's itch, but like poison ivy, sensitivity can increase with repeated exposure due to immune sensitization. Swimmer's Itch has long been an issue in many of our area lakes, and is more common on certain beaches or swimming areas due to snail presence, prevailing onshore winds, and other factors that increase the likelihood of the parasites being present. Often swimmer's itch is first noted when the lake water first warms up in early summer (and obviously more people are swimming as well). By late summer or early fall it is generally less present in our waters.

The parasite that causes Swimmer's Itch is a flatworm, called a schistosome, that lives in the blood vessels of birds and commonly infect waterfowl such as ducks, mergansers, and geese. The worms eggs are passed into the water through bird droppings, and these eggs hatch into larvae, miracidia, which infect certain species of freshwater snails. In the snail the parasite multiplies and then thousands of its second larval stage, known as cercariae, are released into the water where they generally float on the surface or in shallow water seeking a bird host. If they instead encounter a human, they burrow into the skin but cannot complete their life cycle and die, leading to the immune response that causes the rash. The presence of the organisms in lakes is based on presence of waterfowl and host snails and is thus part of a healthy ecosystem, and not due in any way to water quality.

Some area lake associations, including Glen Lake, Lake Leelanau, and Walloon Lake, have over the years tried several environmental methods to control swimmers itch by either reducing merganser populations or treating parts of the water with copper sulfate to kill the snails. Besides the potential adverse environmental impact, after many years of study they were not successful in reducing human impact in Northern Michigan.

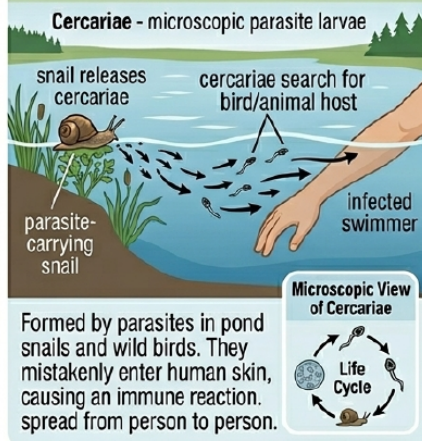
Prevention methods have become the mainstay of control and there are many things that can be done to reduce the risk of getting Swimmer's Itch when swimming in affected lakes:

- Use protective clothing such as tight-fitting rash guards which prevent parasites from reaching the skin. Wear waders when installing boat docks or other activities that involves prolonged time in shallow water.
- Swim in deeper water as parasites are more concentrated in warm shallow water near shore where snails are present.
- Swim later in the day as risk is highest in the morning especially on calm days. Onshore winds can push parasites into shallow water and thus risk is less when winds are offshore.
- Mineral-based waterproof sunscreens may prevent parasites from entering skin, but evidence of effectiveness is anecdotal.
- Rinsing or showering immediately after getting out of the water as well as vigorously towel drying can remove cercariae before they penetrate the skin as the skin dries. Changing out of a wet bathing suit which may harbor many cercariae can also help especially in small children that spend time wading in shallow water.

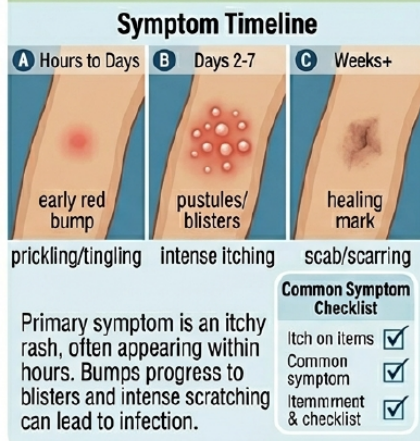
Treatment for swimmer's itch is centered on symptomatic relief of itching and includes using over the counter antihistamines or anti-itch creams such as topical hydrocortisone. Scratching can lead to secondary infection so the affected area should also be kept clean. Swimmer's Itch is not contagious and cannot be spread.

Understanding Swimmer's Itch: Causes, Symptoms, and Prevention

Standard Cercariae Flow (Causes & Identification)



Symptom Progression (Signs)



Safe Swimming & Treatment (Prevention & Care)



PROVIDER UPDATE

News from your local Health Department

In This Issue

Ebola Update

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Gun Locks

Update on Expanded Narcan Access

COVID-19 Vaccine Benefits

Eat Safe Fish

Year to Date CD Report

Joshua Meyerson, MD

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231-547-7679

Ebola Update:

What Providers Should Know About the Current Outbreak

Recent Ebola activity in Central Africa has renewed attention to healthcare preparedness, particularly regarding the Bundibugyo species of Ebola virus. Unlike the Zaire species responsible for the 2014–2016 West Africa outbreak, there is currently no licensed vaccine or specific antiviral treatment available for Bundibugyo Ebola virus disease. While the risk of infection in the United States remains very low, global travel and the ongoing outbreak underscore the importance of maintaining clinical awareness and rapid identification protocols.

Ebola virus disease typically presents with the abrupt onset of fever, severe headache, muscle pain, weakness, vomiting, diarrhea, and abdominal pain. A thorough travel history remains essential when evaluating patients with compatible symptoms. Providers should consider Ebola in patients with recent travel to affected areas or known exposure to individuals with suspected or confirmed infection. Transmission occurs through direct contact with blood or other body fluids of an infected person and is not spread through casual contact or airborne transmission.

Michigan healthcare facilities should continue to follow established protocols for identifying, isolating, and informing public health authorities when Ebola is suspected. PromptEboli implementation of infection prevention and control measures, including appropriate personal protective equipment and coordination with local and state public health partners, remains critical. Although imported cases are unlikely, preparedness efforts developed following previous Ebola outbreaks continue to provide a strong framework for protecting patients, staff, and communities.

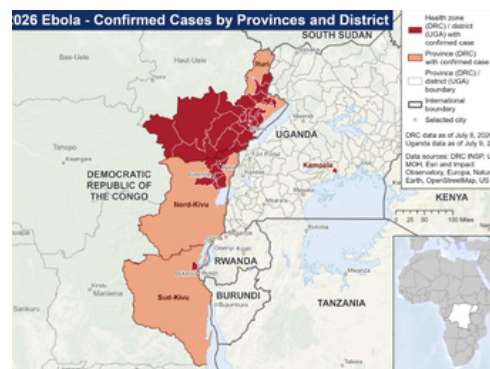
Resources:

[Ebola Outbreak: Current Situation](#)

[Ebola Disease Basics](#)

[Clinical Guidance for Ebola Disease](#)

[Information for Travelers Returning from Ebola-Affected Areas](#)



**HEALTH
DEPARTMENT**
of Northwest Michigan
800-432-4121
www.nwhealth.org



**Benzie-Leelanau
DISTRICT HEALTH DEPARTMENT**
CARING FOR OUR COMMUNITIES
231-882-4409
www.bldhd.org



District Health Department No. 4
Prevent. Promote. Protect.
989-356-4507
www.dhd4.org

Evolving Uses of Kratom and Newer Synthetic Kratom Products

Kratom (*Mitragyna speciosa*) is a botanical product traditionally used in Southeast Asia for its stimulant and analgesic effects. Traditional kratom leaf contains primarily mitragynine, with only small amounts (approximately 1%) of the more potent alkaloid 7-hydroxymitragynine (7-OH). In recent years, highly concentrated synthetic 7-OH products have entered the U.S. market and are increasingly replacing traditional kratom products on retail shelves. These products are sold as powders, capsules, concentrated extracts, energy drinks, gummies, and candies. They remain largely unregulated in Michigan and may contain substantially higher concentrations of 7-OH than indicated on product labels. Patients may refer to these products simply as "kratom" or by strain names such as Maeng Da, Bali, Borneo, Indo, or Red, White, and Green kratom.

While traditional kratom may produce mild stimulant effects at lower doses, concentrated 7-OH products have potent opioid-like effects and carry risks of dependence, withdrawal, respiratory depression, overdose, and death. Withdrawal symptoms resemble opioid withdrawal and include anxiety, irritability, insomnia, gastrointestinal distress, muscle aches, and rhinorrhea. Severe toxicity is most commonly associated with polysubstance use involving opioids, alcohol, benzodiazepines, or other central nervous system depressants. Kratom may also interact with prescription medications through hepatic enzyme inhibition. Patients presenting with suspected overdose should be managed similarly to opioid toxicity, and naloxone should be administered when respiratory depression is present.



Michigan Poison & Drug Information Center received 347 reports involving kratom products from 2021–2025, including 116 cases in 2025 alone—more than double the number reported in any previous year. Most exposures occurred among adults aged 20–39 years, although 69 pediatric exposures were reported. Nationally, poison centers documented 3,434 kratom-related cases in 2025, a 1,200% increase compared with 2015, with 233 reported deaths between 2015 and 2025, most involving multiple substances. Kratom remains legal in Michigan, although legislation to prohibit the sale of kratom and synthetic derivatives, including concentrated 7-OH products, is under consideration.

New Women, Infant, Children (WIC) Guidelines

Michigan Women, Infants, and Children (WIC)
Income Eligibility Guidelines
2026-2027
Updated June 1, 2026

Family Size*	Hourly	Weekly	Bi-weekly	Monthly	Annual
1	\$14.19	\$568	\$1,136	\$2,461	\$29,526
2	\$19.24	\$770	\$1,540	\$3,337	\$40,034
3	\$24.29	\$972	\$1,944	\$4,212	\$50,542
4	\$29.35	\$1,175	\$2,349	\$5,088	\$61,050
5	\$34.40	\$1,377	\$2,753	\$5,964	\$71,558
6	\$39.45	\$1,579	\$3,157	\$6,839	\$82,066
7	\$44.50	\$1,781	\$3,561	\$7,715	\$92,574
8	\$49.55	\$1,983	\$3,965	\$8,591	\$103,082
For each additional family member add:		\$203	\$405	\$876	\$10,508

*If you are pregnant, include the number of infants you are expecting.

The [WIC Income guidelines](#) were updated on June 1st, 2026 based on the updated federal poverty level values and approved by USDA.

In addition to the updated income guidelines, the food package updates were finalized in March 2026. These changes allowed for more food choices, better support for healthy eating habits, and new options for different diets.

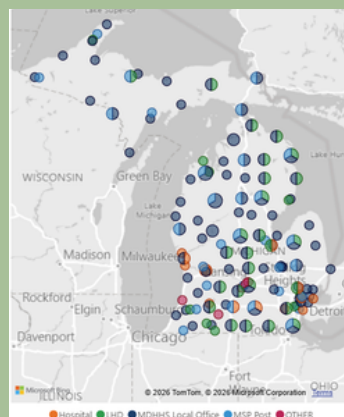
See highlights for the new food package, [here](#).

Helping Families Stay Safe: Michigan Firearm Storage Resources

Gun violence, and its associated firearm-related injuries, is a significant public health issue. Experiencing violence impacts a person's lifelong health, opportunities and overall well-being. Individuals exposed to violence are often at greater risk for developing physical and mental health conditions. They are also more likely to experience other forms of violence, and educational or employment challenges. Even those not directly injured by firearms may still suffer consequences when witnessing violence in neighborhoods or schools or experiencing the trauma of losing a loved one.

Michigan's Secure Storage Law, Public Act 17 of 2023, requires individuals to keep unattended weapons unloaded and locked with a locking device or stored in a locked box or container if it is reasonably known that a minor is likely to be present on the premises.

To help support this law, there are several gun lock distribution sites throughout the state and our northern Michigan region. Many of these sites are located at local health department offices, local MDHHS offices and Michigan State Police posts.



Talk about gun safety with your clients and check out the [distribution map](#) to refer them to a gun lock distribution site.

Overdose Deaths Down 47% Following Expanded Narcan Access

The Michigan Department of Health and Human Services (MDHHS) announced that Michigan's overdose death rate has declined by 47% since 2021, with preliminary 2025 data projecting 16.4 overdose deaths per 100,000 residents, down from 30.8 per 100,000 in 2021. Annual overdose deaths are projected to decrease from 3,096 deaths in 2021 to fewer than 1,800 in 2025, marking the fourth consecutive year of decline.

This progress reflects Michigan's comprehensive strategy centered on prevention, harm reduction, treatment, and recovery. Since 2019, the state has expanded harm reduction services from five agencies to 115 community-based sites and distributed more than 1.8 million naloxone kits, with nearly 34,000 reported overdose reversals. Additional efforts include expanded access to medications for opioid use disorder (MOUD), telehealth services, recovery housing, coordinated Medicaid services, and treatment programs in county jails.

Despite these encouraging trends, significant disparities remain. Black Michiganders continue to experience overdose death rates more than twice those of other populations, and urban communities remain disproportionately affected. MDHHS also continues to monitor emerging drug threats, including fentanyl contamination with xylazine, medetomidine, and carfentanil, as well as newer substances such as 7-hydroxymitragynine (7-OH), the active substance found in synthetic kratom, and nitrous oxide.

What this means for providers in Northwest Michigan:

- Continue screening for substance use and utilizing evidence-based treatment practices, including MOUD when appropriate.
- Educate patients and families on overdose prevention and prescribe or distribute naloxone to individuals at increased risk.
- Remain vigilant for evolving drug trends and counsel patients about the risks associated with emerging substances.
- Strengthen connections to local treatment, recovery, and prevention resources to support long-term patient outcomes.



Michigan's progress demonstrates the impact of coordinated public health efforts, but continued collaboration among health care providers, community organizations, and prevention partners remains essential to sustaining these gains and reducing overdose deaths across the state.

New Evidence Highlights Additional Benefits of COVID-19 Vaccination

A recent study published in [JAMA Internal Medicine](#) examined more than 1 million U.S. veterans during the 2024–2025 respiratory virus season and found that receipt of an updated COVID-19 vaccine was associated with a significantly lower risk of COVID-19-related cardiovascular complications. Researchers observed a 38% reduction in COVID-19-associated major adverse cardiovascular events (MACE), including heart attack, stroke, cardiovascular death, and hospitalization for heart failure among vaccinated individuals compared with those who did not receive a COVID-19 vaccine.

The strongest protective effect was seen for cardiovascular death, with vaccine effectiveness estimated at nearly 58%. The study also found reductions in COVID-19-associated myocardial infarction and heart failure hospitalization.

Researchers noted that benefits were most pronounced among older adults and those with underlying health conditions, populations already known to be at higher risk for severe COVID-19 outcomes.

These findings add to the growing body of evidence that COVID-19 vaccination provides benefits beyond preventing acute respiratory illness. As providers counsel patients about vaccination, this study offers additional data supporting the role of updated COVID-19 vaccines in reducing serious cardiovascular complications associated with COVID-19 infection, particularly among older adults and individuals with chronic medical conditions.

Promote Safe Fish Consumption Using the MDHHS Eat Safe Fish Guide

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) conducts year-round fish contaminant monitoring, collecting samples from sites with known or suspected contamination and popular fishing locations. Each year, the Michigan Department of Health and Human Services requests specific species from selected lakes and rivers. EGLE then measures, weighs, and prepares the fish for testing.

The guidelines not only identify the safest fish to eat but also offer serving size recommendations and outline the 'Three Cs' of fishing to help reduce chemical exposure.

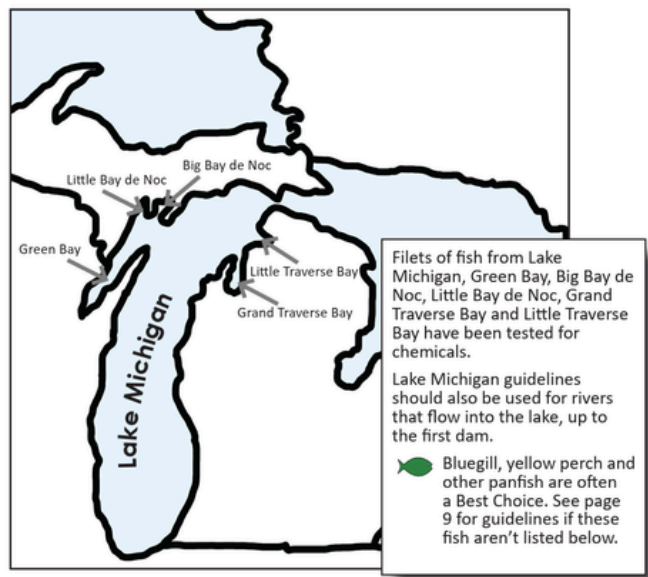
What are the Three Cs?

- Choose:** the safest fish to eat, especially if you eat fish often,
- Clean:** remove the fat, skin and organs, as chemicals often are stored in these areas,
- Cook:** grill or broil your fish to help reduce chemical-carrying fat—these methods are also healthier.

Safe fish consumption education remains another important environmental health topic, particularly in northern Michigan where fishing is a popular recreational activity. While fish provide valuable nutrients and health benefits, some water bodies have consumption advisories due to environmental contaminants.

Providers can encourage patients who fish or consume locally caught fish to review [current state fish consumption guidelines](#) and advisories. Sharing this information can help residents enjoy the benefits of fishing while minimizing potential health risks associated with contaminant exposure.

Lake Michigan



January 1st- June 30th, 2026

2026 Communicable Disease Report

for
Health Departments of
Benzie-Leelanau, District No. 4,
and Northwest Michigan

Counties Include:

Benzie
Leelanau
Alpena
Cheboygan
Montmorency
Presque Isle
Antrim
Charlevoix
Emmet
Otsego

Disease Group	Disease	BLDHD	DHD no 4	HDNW
COVID19/MIS	Novel Coronavirus COVID-19	46	258	274
Foodborne	Campylobacter	3	7	21
Foodborne	Giardiasis	1	1	1
Foodborne	Norovirus	0	1	2
Foodborne	Salmonellosis	5	8	12
Foodborne	Shiga toxin-producing Escherichia coli --(STEC)	4	1	0
Foodborne	Shigellosis	1	1	2
Foodborne	Yersinia enteritis	0	0	2
Influenza	Flu Like Disease*	269	16	3148
Influenza	Influenza	47	336	245
Influenza	Respiratory Syncytial Virus	23	68	97
Meningitis	Meningitis - Bacterial Other	0	0	1
Meningitis	Streptococcus pneumoniae, Inv	1	6	4
Other	CPO	0	1	4
Other	Candida auris	1	1	0
Other	Creutzfeldt-Jakob Disease	1	0	0
Other	Coccidioidomycosis	0	1	0
Other	Gastrointestinal Illness	229	0	1
Other	Head Lice	2	0	63
Other	Histoplasmosis	0	0	1
Other	Q Fever*	0	0	1
Other	Legionellosis	0	2	0
Other	Strep Throat	6	0	171
Other	Streptococcal Dis, Inv, Grp A	1	1	3
Other	Unusual Outbreak or Occurrence	0	1	0
Rabies	Rabies: Potential Exposure & PEP	0	30	33
STD	Chlamydia (Genital)	10	34	63
STD	Gonorrhea	1	4	6
STD	Syphilis - Unknown Duration or Late	1	2	1
Tuberculosis	Latent Tuberculosis Infection	1	0	3
Tuberculosis	Nontuberculous Mycobacterium	0	0	5
VPD	H. influenzae Disease - Inv.	1	2	1
VPD	Pertussis	0	1	5
VPD	Shingles	2	0	1
VPD	VZ Infection, Unspecified	0	0	1
Vectorborne	Anaplasmosis	6	0	3
Vectorborne	Lyme Disease	5	3	3
Viral Hepatitis	Hepatitis A	0	1	1
Viral Hepatitis	Hepatitis B, Acute	0	3	0
Viral Hepatitis	Hepatitis B, Chronic	1	2	5
Viral Hepatitis	Hepatitis C, Acute	0	3	0
Viral Hepatitis	Hepatitis C, Chronic	0	3	6
	Total	668	791	4185



Dr. Joshua Meyerson serves as the Medical Director for three local health departments in northern Michigan: Health Department of Northwest Michigan, Benzie-Leelanau District Health Department, and District Health Department No. 4.

Benzie-Leelanau District Health Department
Board of Health Meeting – July 23, 2026
Environmental Health Director's Report
Eric Johnston

1. Time of Transfer Educational Outreach to Title Companies and Realtors

On July 6, 2026, we sent an informational letter to title companies that regularly handle real estate transactions in Benzie and Leelanau Counties. As a courtesy, the letter was also shared with Aspire North Realtors so local real estate professionals would have the same information.

This outreach was prompted by misinformation and confusion we've encountered regarding the Time of Transfer program. Our goal was to provide a clear explanation of the requirements in Chapter VI of the BLDHD District Sanitary Code and help ensure that everyone involved in property transfers has consistent, accurate information.

The letter summarized when a Time of Transfer Evaluation is required, outlined the available compliance options if a property is found not to be in substantial conformance, and encouraged title companies to verify that Health Department requirements have been met before closing. Taking these steps early can help avoid delays and last-minute issues for buyers, sellers, lenders, and closing professionals.

Providing educational information like this helps strengthen our relationships with community partners, encourages compliance with the District Sanitary Code, and supports smoother real estate transactions throughout Benzie and Leelanau Counties.

Thank you,
Eric Johnston
Director of Environmental Health



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6051 Frankfort Hwy, Ste 100
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Phone: 231-882-4409
Fax: 231-882-0143

**Leelanau County
Personal Health Office**
7401 E. Duck Lake Rd
Lake Leelanau, MI 49653
Phone: 231-256-0200
Fax: 231-882-0143

**Leelanau County
Environmental Health Office**
8527 E. Government Center Dr.
Suite LL-007
Suttons Bay, MI 49682
Phone: 231-256-0201
Fax: 231-256-0225

www.blhd.org

July 6, 2026

Subject: Important Reminder – Time of Transfer Requirements for Properties in Benzie and Leelanau Counties

Dear Title Company Professionals,

The Benzie-Leelanau District Health Department (BLDHD) would like to remind title companies of the Time of Transfer requirements that apply to the transfer of properties located in Benzie and Leelanau Counties that are served by an onsite septic system and/or private water well.

Because many title companies handle transactions in multiple counties, we wanted to provide this information as a reference. Whether your office is located in Benzie or Leelanau Counties or elsewhere, these requirements apply to eligible property transfers within our jurisdiction.

Under Chapter VI of the BLDHD District Sanitary Code, most properties served by an onsite septic system and/or private water well must undergo a Time of Transfer Evaluation before ownership is transferred (Section 6.2). Before ownership can be transferred, the property owner or their authorized representative must:

- Request a Time of Transfer Evaluation from BLDHD;
- Allow the Health Department to complete the evaluation; and
- Provide the written evaluation results to the prospective purchaser.

Some properties are exempt from this requirement, such as those where the septic system and/or private well has been installed, inspected, and approved by BLDHD within the previous 36 months, as outlined in Section 6.2(b).

If an evaluation finds that the septic system or private water well is not in substantial conformance with the District Sanitary Code, the Health Department will issue a written determination identifying the deficiencies (Section 6.4). At that point, corrective action is required under Section 6.5.

If a property is found not to be in substantial conformance, one of the following must occur before closing:

- Be brought into substantial conformance with the District Sanitary Code (Sections 6.3 and 6.5(a)); or
- Meet the requirements of Section 6.5(b) by providing:
 - A written contract to complete the required corrective work;
 - A surety bond, performance bond, or cash escrow equal to one and one-half (1.5) times the estimated cost of the work; and
 - A covenant requiring completion of the corrective work within 150 days after the property transfer.

To help avoid delays or unexpected issues at closing, BLDHD strongly encourages title companies to verify that the Time of Transfer requirements have been satisfied before closing.

Specifically, we recommend confirming that BLDHD has either:

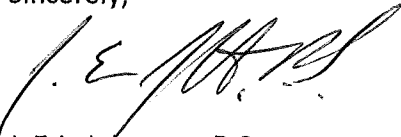
- Issued a written determination that the property is in substantial conformance with the District Sanitary Code (Sections 6.3 and 6.5); or
- Approved the documentation required under Section 6.5(b) when corrective work will be completed after the transfer.

Taking a few moments to verify these requirements can help avoid delays, reduce last-minute issues, and support a smooth closing for buyers, sellers, lenders, and closing professionals.

If you have questions about the Time of Transfer process, need to verify the status of a property evaluation, or would like additional information about the requirements of Chapter VI of the BLDHD District Sanitary Code, please contact the BLDHD Environmental Health Division. Our staff is available to assist you and help ensure a smooth closing process. For your convenience, the complete BLDHD District Sanitary Code is available on the BLDHD website.

Thank you for your partnership and for helping ensure that property transfers in Benzie and Leelanau Counties comply with the BLDHD District Sanitary Code.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Eric Johnston", written over a horizontal line.

J. Eric Johnston, R.S.
Environmental Health Director
Benzie-Leelanau District Health Department
231-882-2109
ejohnston@bldhd.org
www.bldhd.org

Director of Administrative Services
Report – July 2026
Shelley Jablon

The purpose of the administration division is to manage the finances, purchasing, billing, human resources, technology and assist in the building areas of the Health Department.

Finance :

In the Board packet, the June 2026 Revenue and Expenditure Reports are included. The financial statements are year-to-date and reflect activity through June 30, 2026. I will have the trial balance and the accounts receivable report available shortly.

The Agency is 75% through the fiscal year. Overall expenditures for BLDHD are tracking as expected and remain in line with the approved budget. The State released the anticipated allocations for many of our programs a few weeks ago, and the projected funding awards remain unchanged from the previous fiscal year. This information was critical as the Fiscal Year 2027 budget is currently being developed.

With the close of the third quarter of the fiscal year, I will begin preparing the Fiscal Year 2026 budget amendments to ensure that revenues and expenditures are accurately reflected through year-end.

Human Resources:

There is nothing new to report currently.

Technology, Purchasing and Billing:

The Environmental Health Department has been experiencing telephone service issues in the Leelanau office for the past three weeks. I have been in regular communication with our phone service provider to troubleshoot and resolve the problem. Following our conversation this morning, July 16, I am hopeful that the underlying issues have been identified and that the implemented solutions will provide a long-term resolution.

Building:

There is nothing new to report at this time.